

**OBTAINING COPIES OF COURT RECORDS NOT RECORDED IN THE OFFICIAL RECORDS:**

There are two sources for court records *not recorded in the Official Records*, depending on the date the case was filed.

- Contact the Clerk of Courts Archives Division for:  
Circuit Felony - years 1915 through 1992  
Circuit Civil (including divorces before 1975) - years 1915 through 1980  
Circuit Probate and Mental Health - years 1915 through 1980  
County Civil including all satellites - through 1980
- Call 954-712-7899.
- You will be asked a few questions, then prompted to enter a 4 digit code.
- Enter 7802 for Archives
  
- Contact The Clerk Of Courts Office For Assistance if you are looking for documents after the date ranges shown above,
- Call 954-712-7899.
- You will be asked a few questions, then prompted to enter a 4 digit code.
- Enter 7803 for copies of other court records.

You should find the recorded information helpful, and at the end of the message they will provide a telephone number for direct communication with a Clerk.

Copy Prices Are As Follows:

- Public records not more than 8 1/2" x 14" are \$1.00 per page.
- Motion, notices and affidavits are \$1.00 per page.
- Official records such as Final Judgments, Final Orders, Lis Pendens, and Certificates of Titles are \$1.00 per page.
- All Certifications of public and official documents filed in Clerk's Office are \$1.50 per pleading.
- The Clerk will not accept personal checks.
- Please do not send cash in the mail.
- We will accept Money Orders, Cashiers Checks or Business Checks made payable to the Clerk of the Court.

If sending a request by mail, please include a stamped, self-addressed business envelope.

Please allow a minimum of two (2) weeks for a response.

More information about the Archives Division:

The address where you can personally appear or mail your request is:

Archives Division  
515 Southwest Second Avenue  
Frt Lauderdale, Florida 33301-2813

If appearing in person, their hours are 8:00 a.m. to 4:30 p.m. Eastern time.

The location is approximately four (4) blocks west of the Main Courthouse across from the railroad tracks.

Directions to assist you in locating the office are:

- Take Broward Boulevard to Andrews Avenue.
- Go south on Andrews Avenue.
- Turn right on Southwest 6th Street,
- then right on Southwest 2nd Avenue.